

COSTUME ON

AN ONLINE CONFERENCE FOR HISTORICAL COSTUMING

www.costumeon.com

Code of Conduct/Basic Agreement for Teachers

I acknowledge receipt of and hereby agree to uphold and act in accordance to Costume On's Code of Conduct:

- I will treat all students with courtesy regardless of their skill level
- I will treat my fellow teachers with courtesy and respect regardless of their skill level, gender, nationality, religious affiliation or appearance
- I will treat all students with respect and equally, regardless of gender, nationality, religious affiliation or appearance
- I will create and deliver the proposed class to the best of my ability in a professional manner
- I will notify attendees promptly in regards to registration and payment
- I will give attendees clear policy terms in writing at the time of registration in regards to kit fees, cutoff date for entry and cancellation deadlines/terms
- I will keep Chantal Filson/Costume On apprised of current status regarding confirmed students, wait lists, cancellations, nonpayment and confirmations
- In the event a teacher must cancel their class due to unforeseen circumstance, they agree to refund all confirmed students their payments (but may give right of first refusal to said students for a rescheduled future class)
- I hereby acknowledge, understand and agree to Costume On providing a service of coordination and in no way guarantees or promises class attendance or payments made
- I hereby acknowledge and agree that attendees are submitted from the general public and not prescreened. If an issue arises with a student, I will notify Costume On immediately.
- I acknowledge and agree that self-promotion/sales are allowed in web links for teacher bios, coupons or discount codes at the bottom of the class handout pdf or mentioned at the end of class. Sales of individual items during class is not permitted.